



FLORIDA • ILLINOIS • MEXICO

March 20, 2020

To our Customers and Suppliers,

As of Saturday March 21, the State of Illinois is operating under "shelter-in-place" protocols for all non-essential business operations per a directive from Governor J.B. Pritzker. Essential business functions for KSM Electronics, which include manufacturing for in-process orders and shipping/receiving, are planned to continue. Should the State's directive change, we will communicate with impacted customers directly and will share timely updates on our company website.

The health and safety of our employees is our top priority. We are taking precautions to prevent the spread of COVID-19, including maintaining safe distances between coworkers, canceling all non-essential travel, allowing remote work options whenever possible and increasing cleaning and sanitation procedures throughout our facility.

If you have questions about an in-process order or an urgent request related to essential operations, please contact your designated Sales Account Manager for more information. We appreciate your patience and partnership during this time.

Sincerely,

KSM Board of Directors